



Flexible Life Annuity Application Form for Individuals

The London & Colonial Flexible Life Annuity ('FLA') is provided by London & Colonial Assurance PCC Plc ('LCA'). LCA is a Gibraltar registered company and is incorporated under the Gibraltar Insurance Companies Act as a Protected Cell Company (PCC). LCA is regulated by the Gibraltar Financial Services Commission (permission number: 5191) and is part of STM Group Plc, a multi-jurisdictional financial services group listed on AIM, a market operated by the London Stock Exchange.

The security and safety of your data is very important to LCA. A copy of LCA's Privacy Notice can be found on our website: info.stmgroupplc.com/privacy-notice

Application Checklist

Fully completed all relevant sections of the Application Form in block capitals

Read and understood the Key Information Document for the London & Colonial Flexible Life Annuity

Provided verification of bank account which will receive the Annuity payments (as outlined in Section 3 of this Application Form)

Provided certified true copies of the following documentation as required for an individual:

- a. 1 x Proof of Identity. Passport copy or if none, a government issued ID card which must contain an MRZ code, be current, clear and legible.
- b. 1 x Proof of Address from the following list showing the same residential address as that provided on this Application Form:
 1. Utility or Tax Bill; (this must not be more than 3 months old. Mobile phone bills are not acceptable)
 2. Bank statement; (this must not be more than 3 months old)
 3. Mortgage statement from a recognised lender; (this must not be more than 3 months old)
 4. Deeds or rental contract; or
 5. Original letter from a lawyer or an approved introducer confirming the address of the individual.

Where it is not possible to provide any of the documents mentioned above, LCA reserves the right to accept an Employer's letter verifying the address. This must be on letter headed paper with the signatory name and position clearly stated. The individual should also submit an explanation as to why the documents cannot be provided

- c. Proof of Source of Funds. Origin of funds/assets which are subject to the business relationship and anticipated transactions (as specified in Section 2).
- d. Proof of Source of Wealth. Information and documents specified in Section 2.
- e. Bank statement evidencing the funds held prior to transferring funds to LCA.
- f. International Tax Compliance Questionnaire.

Who Can Certify Documents?

Where copies of original documents are provided they must be properly certified (and have been certified within the last three months) using the correct wording, and be certified by the correct person, as detailed below:

Certified to be a true copy of the original as seen by me.

Where the document contains a photograph, I certify that this is a true likeness of the person in the photograph.

Name: (of the person certifying)

Company: (of the person certifying)

Tel. Number: (of the person certifying)

Date: (the date the certification was made)

Position: (of the person certifying)

Signature: (the signature of the person certifying)

The person certifying the document must be a professional person with verifiable credentials and should not be:

- Related to you
- Living at the same address
- In a relationship with you

The signed Application Form together with the documentation listed above should be scanned and emailed to LCA@stmgroupplc.com.

Once LCA Life confirm that all the relevant documentation has been included, the originals can be mailed to: LONDON & COLONIAL ASSURANCE PCC PLC, MONTAGU PAVILION, 8-10 QUEENSWAY, GIBRALTAR

Section 1. Annuitant / Applicant Details

This Application Form should be read in conjunction with the Key Features and the Key Information Document for this product which, together with the policy documentation, set out the terms and conditions of the contract. If you have any questions while completing this Application Form, please speak to your Financial Adviser.

Title:

Surname:

Forename(s):

Email:

Gender:

☐ Male☐ Female☐ Please tick here to confirm you are a UK tax resident

Residential Address:

Nationality:

Date of Birth:

Day	Month	Year
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Postcode:

Phone:

Country:

National Insurance Number*:

If you are also tax resident in another country, please state the country and Tax ID Number

*If you have lost or do not have a National Insurance number then please obtain one from UK HMRC here: www.gov.uk/lost-national-insurance-number

Section 2. Source of Funds / Wealth

SOURCE OF WEALTH

Please tick the appropriate option(s) relating to Source of Wealth and supply suitably certified documentation as a minimum requirement.

SOURCE OF WEALTH		INFORMATION WE REQUIRE	DOCUMENTATION REQUIRED AS A MINIMUM*
Savings from Employment (Salary and/or Bonuses)		Occupation. Average salary per annum for last 3 years. Name and address of employer(s). Length of service with employer(s).	<ul style="list-style-type: none"> Payslip from within the last three months OR Letter from employer confirming salary/bonus, position, and length of employment
Savings from Self-Employment		Occupation. Earnings per annum (average or detailed per year for last five years).	<ul style="list-style-type: none"> Business accounts, preferably with preparing accountant's report OR Letter from practising accountant confirming your earnings OR Your tax returns (All for approximately 3 years) Copy of CV
Company Dividends (including where you own or part-own the company)		Amount(s), date(s), and company(s) involved (name and address).	<ul style="list-style-type: none"> Board Minute approving the dividends AND Audited Financial Statements evidencing the dividends AND Copy of share certificate(s)
Sale or Maturity of Investments		Amount(s), date(s), and details of the investments sold/matured/transferred in or in-specie transfer.	<ul style="list-style-type: none"> Sale/surrender contract notes or certificates OR Statement from a recognised broker or investment manager
Property Sale		Details of the property, date of sale and total sale amount.	<ul style="list-style-type: none"> Copy of completion statement OR Letter of confirmation from your lawyer
Life Policy Proceeds		Amount(s) and date(s) received, Policy Provider and Policy reference number. Length of time the Policy was held and date of surrender or maturity.	<ul style="list-style-type: none"> Policy surrender/maturity documentation (original or certified) OR Letter from Policy Provider
Private Company Sale		Amount(s), date(s), and company involved (name and address). Company activities.	<ul style="list-style-type: none"> Original or certified copy of sales contract OR Letter confirming details from your lawyer
Inheritance / Gift		Amount(s) and date(s) of the inheritance/gift(s), benefactor's details and their relationship to you. Details of benefactor's source of wealth	<ul style="list-style-type: none"> Original or certified copy of relevant document; if this is a Will, a certified copy of the Grant of Probate is also required OR Letter confirming details from your lawyer OR Original letter from donor
Other		Details including dates and amounts involved, from whom the money was received and for what reason.	<ul style="list-style-type: none"> Documentation and/or third party confirmation relevant to each circumstance
* This is not intended to be an exhaustive list and LCA reserves the right to request any further information and/ or documentation we reasonably believe to be necessary in order to comply with Gibraltar's statutory Anti-Money Laundering requirements.			

Generally, the "Information We Require" can be provided by way of a written note from you. The "Documentation Required as a Minimum" should always be from a third party and suitably certified as detailed on page 2. If you choose to provide it with the initial Application then it may speed up the application process.

Section 2. Source of Funds / Wealth (Continued)

SOURCE OF FUNDS

The premium payment must come from an account held in the name of the Applicant.

If you are making multiple payments, please photocopy the page, attach the details and the reason why multiple payments are being made with this Application Form and tick here

Please provide a Bank Statement evidencing proof of funds held prior to transfer to LCA

Payment Amount:	<input type="text"/>	Bank Account Holder:	<input type="text"/>
Bank Account Number / IBAN:	<input type="text"/>		
Sort Code:	<input type="text"/>	SWIFT or BIC code:	<input type="text"/>
ABA Number:	<input type="text"/>	Branch Code for non-UK Banks:	<input type="text"/>
Bank Name:	<input type="text"/>		
Bank Address:	<input type="text"/>		

- Accounts within the UK, Jersey, Guernsey, Isle of Man or Gibraltar require a bank account number and sort code.
- Premium payments made from banks outside the UK require a SWIFT or Bank Identifier Code (BIC), and an International bank account number (IBAN)

Section 3. Annuity Details and Payment Instructions

Reference number of Illustration received:

Frequency of payments. Please tick the appropriate box:

☐ Per Annum

☐ Per Half Year

☐ Per Quarter

☐ Per Month

Annuity Payment Amount:

Date of first payment:

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please allow 7 working days for your account to be credited where the funds are held in the current account of the policy. Funds held by third party may take longer to clear.

Where do you want the funds to be paid?

(We will pay income to the bank details provided in Section 2 unless you complete this section. Payments will be made by electronic transfer. A certified copy of an up-to-date statement for this bank account must be provided).

Bank Name:	<input type="text"/>		
Bank Address:	<input type="text"/>	Account name:	<input type="text"/>
		Account number:	<input type="text"/>
		Sort Code:	<input type="text"/>
Country:	<input type="text"/>	IBAN:	<input type="text"/>
Postcode:	<input type="text"/>	SWIFT / BIC:	<input type="text"/>

Section 4. Financial Adviser

Please confirm if advice has been given on the sale of this product:

Yes

No

Please provide details of the Financial Adviser who gave you the advice to purchase this product:

Name:	<input type="text"/>		
Company Name:	<input type="text"/>		
Registration Number:	<input type="text"/>	Phone:	<input type="text"/>
Registered Address:	<input type="text"/>	Mobile:	<input type="text"/>
Country:	<input type="text"/>	Signature of the Financial Adviser:	<div style="border: 1px dashed black; height: 40px;"></div>
Postcode:	<input type="text"/>	Date:	<div>Day <input type="text"/></div> <div>Month <input type="text"/></div> <div>Year <input type="text"/></div>
Email:	<input type="text"/>		

Your Financial Adviser acts as your agent and not as an agent of LCA (see declaration on page 9).

Section 5. Investment Adviser

Please provide details of the Investment Adviser that you would like LCA to consider appointing as the Investment Adviser to this Annuity.

Name:	<input type="text"/>		
Company Name:	<input type="text"/>		
Registered Address:	<input type="text"/>	Registration Number:	<input type="text"/>
		Telephone:	<input type="text"/>
		Mobile:	<input type="text"/>
		Country:	<input type="text"/>
Email Address:	<input type="text"/>		

Declaration

(Please tick to confirm)

I declare that I wish to appoint the Investment Adviser named above to be the Investment Adviser of the underlying assets held within my Annuity. I request LCA to enter into any formal agreements required by the Investment Adviser to facilitate this appointment.

I declare that I have delegated investment decisions to the Investment Adviser, who has complete discretionary authority, without having to consult me first, to make all investment decisions to buy or sell assets, hold cash or other investments. I authorise LCA to act upon the investment instructions of the Investment Adviser as if the Investment Adviser were the Applicant / Annuitant.

Signature of the Applicant:

Date:

Day

Month

Year

For completion by the Investment Adviser

I confirm that I hold the appropriate authorisation to provide ongoing investment advice to the Applicant

Signature of the Investment Adviser:

Date:

Day

Month

Year

Section 6. Discretionary Fund Manager (if applicable)

Please provide details of the Discretionary Fund Manager that you would like LCA to consider appointing to this Annuity.

Name of Discretionary Fund Manager: ("the Manager")	<input type="text"/>		
Registration Number:	<input type="text"/>	Country:	<input type="text"/>
Registered Address:	<input type="text"/>	Mobile:	<input type="text"/>
		Fax:	<input type="text"/>
		Telephone:	<input type="text"/>
Email Address:	<input type="text"/>		

Declaration

(Please tick to confirm)

I declare that I wish for the underlying assets held within my Annuity to be placed in a discretionary account, which will be managed on a discretionary basis by the Manager.

I acknowledge that these investments are held in the name of LCA and therefore I request LCA to enter formal agreement(s) appointing the Manager.

Section 7. Investment Manager / Platform (if applicable)

Please provide details of the Investment Manager/Platform that you would like LCA to consider appointing to this Annuity

Name of Investment Manager/Platform:	<input type="text"/>		
Registration Number:	<input type="text"/>	Country:	<input type="text"/>
Registered Address:	<input type="text"/>	Mobile:	<input type="text"/>
		Fax:	<input type="text"/>
		Telephone:	<input type="text"/>
Email Address:	<input type="text"/>		

Declaration

I acknowledge that the underlying assets held within my Annuity are held in the name of LCA and therefore I request LCA to enter formal agreement(s) appointing the Investment Manager/Platform named above.

Section 8. Investment Instructions

Please give full details below of your initial asset selection.

Please note that if any of the investment instructions are unclear, LCA will not make the investments until the information has been clarified. If no investment instructions are given on this Application Form then LCA shall hold any funds in cash until such time as LCA receives valid investment instructions.

[illegible]

There should be sufficient cash held in the cash account to cover 1st year charges and income payments.

Any assets which have not previously been accepted by LCA may be subject to an asset acceptance process.

Section 9. Product Charges

LCA Charges

Establishment Charge:	%
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Annual Management Charge:	%
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Financial Adviser Charges (if applicable)

Initial Charge:	£	or	%
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Please tick to confirm this charge is to be paid by the DFM/Platform and not by LCA

Annual Renewal Charge:	£	or	%
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Please tick to confirm this charge is to be paid by the DFM/Platform and not by LCA

Investment Adviser Charges (if applicable)

Initial Charge:	£	or	%
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Please tick to confirm this charge is to be paid by the DFM/Platform and not by LCA

Annual Renewal Charge:	£	or	%
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Please tick to confirm this charge is to be paid by the DFM/Platform and not by LCA

Annual renewal charges and fees due will be deducted annually on each anniversary of the commencement date. LCA's Annual Management Charge will be deducted on the commencement date and annually on each anniversary of the commencement date thereafter. All charges will be deducted from the Portfolio unless otherwise advised.

Section 10. Declaration, General Principles and Signature

This declaration is to be read, signed and dated by the Applicant. By signing this Application, the Applicant declares and understands the following:

- a. The Applicant is applying for The London & Colonial Flexible Life Annuity on the Standard Terms and Conditions and confirms that to the best of his/her knowledge and belief all of the above statements are true and complete and shall, together with such Terms and Conditions and any nomination forms, form the basis of the contract between the Applicant and LCA.
- b. The Applicant confirms that he/she has read and understood the Terms and Conditions, the Key Features and the Key Information Document, and he/she understands the charges that will be levied. The Applicant also confirms that the charging structure for this product has been discussed and the Applicant agrees to the fees as set out on the Illustration.
- c. LCA is not providing any advice as to the UK or other tax implications of investing in this product.
- d. LCA does not give any warranty as to the performance or profitability of the assets that are purchased by the Annuity fund and, accordingly, LCA shall not be liable for any loss or depreciation in the value of the assets, whether such loss or depreciation may result from a fall in the value of any investment or from any other cause (but excluding any loss arising from negligence, wilful default or fraud by LCA).
- e. Any shares in companies to which this product is directly or indirectly linked will be held by LCA solely as an investment and, accordingly, LCA will not normally undertake any responsibility for the day-to-day management of any such company.
- f. The Applicant confirms that to the best of his/her knowledge and belief that he/she is not subject to any taxation, exchange control or legislation that would make this Application unlawful.
- g. The Applicant understands and agrees that the contract he/she is applying to enter into with LCA will be subject to Gibraltar law and that the terms of the contract will be in the English language.
- h. With reference to this Application, the Applicant may request that LCA considers the appointment of the Investment Adviser suggested in Section 5, subject to the terms and conditions as set out in the Investment Adviser Agreement. This appointment will not commence until a fully completed Investment Adviser Appointment Form has been received and duly acknowledged by LCA.
- i. The contract could be invalidated by any failure to disclose facts which might influence LCA's assessment of this Application prior to acceptance. If the Applicant has any doubt as to whether a fact is relevant then it should be disclosed.
- j. The Applicant understands that LCA shall not be responsible for any loss or liability caused to this product resulting from advice given by or negligence of the named Investment Adviser or for the investment return produced by this product.
- k. The Applicant authorises LCA to debit the Annuity fund on each anniversary of the commencement date with the charges that have been agreed.
- l. The Applicant acknowledges that the Financial Adviser (FA) has entered into an agreement which sets out the basis upon which LCA is prepared to accept applications submitted by the FA on his/her behalf. This agreement categorically states that the FA acts as the agent of the Applicant and not as the agent of LCA. The Applicant acknowledges that the FA has no authority to act as the agent of LCA or to state, suggest, or imply that he/she has such authority.
- m. The Applicant consents to LCA performing electronic searches on him/her to verify his/her identity for Anti-Money Laundering purposes as and when may be required.
- n. The Applicant agrees that he/she will inform LCA within 30 days in writing if there is any change in his/her name or permanent residential address.
- o. The Applicant consents to LCA using any personal information supplied on this Application or obtained from any third party to be used for the administration of The London & Colonial Flexible Life Annuity.
- p. The Applicant authorises LCA to pass his/her personal information to:
 1. Any professional financial or investment adviser(s) which the Applicant has nominated on this Application Form or in any associated correspondence; and
 2. Any necessary third party in connection with administering this Annuity;
 3. Any regulatory authorities or to any other third parties under pensions regulations and/or to comply with any other legal requirements;
 4. Other companies within STM Group Plc.
- q. The Applicant consents to LCA providing any relevant information related to The London & Colonial Flexible Life Annuity to any other pension scheme trustees, administrators, practitioners, insurers or pension providers when required to do so.

In consideration of LCA agreeing to accept instructions from the Applicant by email and fax ('the instructions') without requiring written confirmation bearing actual signatures, before acting on the instructions the Applicant confirms that: LCA is hereby authorised to act on the instructions which LCA believes emanate from the Applicant and LCA shall not be liable for acting in good faith on instructions which emanate from unauthorised individuals.

The Applicant hereby requests that the amount shown in Section 2 be invested as an initial premium for this product and requests LCA to issue the Annuity in the Applicant's name.

The Applicant hereby declares that the advice for this product was given in the UK and that, to the best of their knowledge and belief, the statements made in this Application and any related documents are true, consistent and complete and that no material facts have been concealed.

Annuitant / Applicant

Name: (BLOCK CAPITALS)			
Signature:		Date:	<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 40px; height: 20px; text-align: center;">Day</div> <div style="border: 1px solid black; width: 40px; height: 20px; text-align: center;">Month</div> <div style="border: 1px solid black; width: 40px; height: 20px; text-align: center;">Year</div> </div>

Section 11. Queries, Complaints and Contact Details

For further information, or if you wish to complain about any aspect of the service you have received, please contact:

London & Colonial Assurance PCC Plc
PO Box 575
Montagu Pavilion
8-10 Queensway
Gibraltar
GX11 1AA

Email Address: LCA@stmgroup.online

Telephone: (UK): 0044 (0)2036 406843, (Gibraltar): 00350 200 42686)

Should you remain unhappy with LCA's resolution of your complaint, you have a right to pursue your claim through the Gibraltar Courts.

Section 12. Data Protection

The security and safety of your data is very important to LCA. A copy of LCA's Privacy Notice can be found on our website: info.stmgroupplc.com/privacy-notice



Gibraltar Company Registration Number: 80650
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